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Your Ref:

Our Ref: RA/2012/CMF

Date: 1st January 2012

Risk Assessment: CHATHAM MILITARIA FAIR (2012 Review)

1. WORK AREA:

Outside and inside areas within the confines of northern area of Chatham Historic Docks, centred upon the Toilet block and car park area adjacent to Slipway Three, and the inside areas where the retails stands are conducted inside the Slipway Number Three Shed.

Description of Process/Activity

Chatham Militaria Fair - attendance of Cold War Provost LHG members for recruiting stand duties.

All members of Cold War Provost LHG and visitors walking within the confines of the sales area and outside areas to and from the car park and toilet block.

Frequency:

Chatham Militaria Fair event only.

2. HAZARDS:

Potential Significant Hazards	People/Property/Equipment at Risk
a. LHG members and Visitors - slips, trips and crushes whilst walking in outside areas	People/Property/Equipment
b. LHG members and Visitors - Collision with vehicle while walking around roadways where there may be moving vehicles	People/Property/Equipment

c. LHG members and Visitors - Collision with vehicle while driving to/from car park along Slip road access from Dockyards Estate to main road	People/Property/Equipment
d. LHG members and Visitors - Collision with vehicle while walking around Car park area	People/Property/Equipment
e. Vehicular collisions whilst within Historic Dockyard confines	People/Property/Equipment
f. LHG members and Visitors - slips, trips and crushes whilst walking in inside retailer stand areas.	People/Property/Equipment

Potential Consequences of Hazards:

- Various injuries from slips/trips/falls in all areas.
- Risk of serious injury and death from crushing between vehicles in the car park area.
- Various injuries from pedestrian impact with moving vehicles on all roadway areas.

SEVERITY	LIKELIHOOD	ASSESSMENT
1 = Negligible	1 = Extremely Remote	6-8 = HIGH
2 = Marginal	2 = Remote	3-5 = MEDIUM
3 = Critical	3 = Reasonably Probable	2 = LOW
4 = Catastrophic	4 = Probable	

3. RISK RATING:

HAZARDS	SEVERITY	LIKELIHOOD	ASSESSMENT
a.	4	1	5
b.	4	2	6
c.	3	2	5
d.	4	2	6
e.	3	2	5
f.	2	2	4

4. INCIDENT HISTORY:

Records unavailable at the time of this report.

5. EXISTING CONTROL MEASURES:

- Outside lighting
- Speed Limit Warning signage
- Traffic Control Bollards

6. RECOMMENDED FURTHER CONTROL MEASURES:

Area controlled by third party outside Cold War Provost control.

All Cold War Provost LHG members are reminded to be aware of road traffic hazards within the road and car park areas on-site, particularly whilst attending to own parked vehicles.

Note that the roadways can frequently be wet through water, POL (Petroleum spirits, Oils, and Lubricants of all types) as part of the dockyard is still in use by small boatyards, even on weekends, so care should be taken when walking to and from group members vehicles.

7. ASSESSMENT CONDUCTED BY:

(Original Signed)

Roger Stenning
Senior Member & Group Leader
Cold War Provost Living History Group

DISTRIBUTION:

- All members of CWP LHG
- CWP website (PERSDAT to be redacted)
- OC Forces 80 (for info)
- File